



2016

ADULT HEBREW ULPAN at BJE

Please complete this form and return it to the NSW Board of Jewish Education (BJE)

Address: 56 Roscoe Street, Bondi Beach 2026 Fax: 02 9365 0976

Table with 3 columns: Day, Time, Fee (payable prior to commencement). Fee options: \$440 (2 hours per week per semester) and \$360 (1.5 hours p/wk beginners per semester).

Classes are subject to a sufficient number of students being enrolled each semester.

I apply for enrolment in an Adult Hebrew course and understand that this is an application only. Actual enrolment is subject to confirmation by BJE. My credit card will only be charged once class commence.

Name: Mr / Mrs / Ms / Miss \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Phone No. (home): \_\_\_\_\_

Mobile: 04 \_\_\_\_\_ E-mail: \_\_\_\_\_@\_\_\_\_\_

I have read and understood the Hebrew policy

Signature: \_\_\_\_\_

Proposed Commencement Date: Tuesday 19th July 2016

For further information please contact Sarah Friend, Hebrew teacher at BJE. Phone 9365 7900 or email sarahfriend19@gmail.com

Payment Details

Amount: \$440.00 (2 hours per week) \$360.00 (1.5 hours per week)

Payment Method: M/Card Visa Cheque Cash online (www.bje.org.au)

If paying online, please ensure you check the box marked 'Adult Hebrew' and for Invoice Number use the year and semester number for which you are paying.

If paying by credit card, I authorise the NSW Board of Jewish Education to debit my account in accordance with the details on this form.

Name on card: \_\_\_\_\_

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_



Dear Hebrew learners,

Thank you for attending our classes. We value your input and strive to provide you with the best possible education.

Please take a moment to read the Adult Hebrew policy and take note of the fees and attendance.

We thank you for your cooperation.

Kind regards,

Rachele Schonberger  
Principal

### **Hebrew Policy – payment of fees and general 2016**

1. Students must pay for each semester **before** the semester begins.
2. Students may pay for the year upfront and receive a discount
3. New students may attend the first lesson on trial free of charge.
4. New students must enrol prior to commencement and complete an interview with BJE representative. Students will not be accepted into class if they turn up unannounced.
5. If a student is not financial, the enrolment will cease until finances are up-to-date.
6. Students are required to pay fees on a semester basis or yearly. **No refunds for parts of semester will be given for any reason i.e. students going on holidays, work commitments, illness, etc.**
7. If a new student joins a class after the semester commences, the student must pay pro-rata of the term fees plus \$25.00 administration fee.
8. If you pay by cash or cheque please contact the BJE office on 9365 7900.
9. The teacher will decide into which class a student is placed.
10. Students may be moved into alternative classes held on alternative times after consultation with the teacher.
11. BJE is a strictly Kosher premises and therefore we request that all food being brought in be Kosher. No meat is permitted to be on the premises.